

The UN Interagency Trust Fund in Support of Actions to Eliminate Violence against Women

Call for Proposals 2006

The UN Trust Fund to End Violence against Women was established by General Assembly resolution 50/166 in 1996 and is managed by the United Nations Development Fund for Women (UNIFEM). In establishing the Trust Fund, the General Assembly highlighted eliminating violence against women as critical to accelerating the implementation of the Beijing Declaration and Platform of Action. Since it began operations in 1997, the Trust Fund has provided more than \$10 million to 198 innovative programmes to address violence against women in 100 countries.

In 2005, UNIFEM CEE and CIS have supported two projects in the region that focused on translating law into effective and consistent practices nationwide (Macedonia) and implementation of existing legislation to end violence against women (Tajikistan). Both projects had a strong dimension of creating partnerships between civil society, government agencies, networks of service providers and other actors that can strengthen action to end violence against women. More information on previous Trust Fund grants can be found on the [UNIFEM website](#).

For 2006, in Central and Eastern Europe (CEE) and the Commonwealth of Independent States (CIS) Region, the Trust Fund will accept applications related to:

Implementation of existing national laws, policies and plans of action to address violence against women at regional, national or local levels.

In spite of the fact that many NGOs as well as units in government and public bodies are working to address violence against women, existing in-country expertise is often not maximized because of fragmentation and lack of coordination and exchange between the various actors involved. In 2006 the Trust Fund cycle in the CEE and CIS will give priority to initiatives that target this concern which represents a key obstacle to achieving effective implementation of laws, plans or policies to address violence against women.

The 2006 call will favour proposals with strong focus on:

- Cooperation between NGOs, including exchange between urban-based, more experienced NGOs and NGOs or community-based groups in remote, rural areas who are committed to action to combat violence against women

- Transfer of knowledge and/or joint cooperation between NGOs, experts and government or public authorities responsible for implementing existing laws/plans of action (including provincial, local authorities)
- Strengthening coordination mechanisms to assess, measure, monitor progress of implementation of national laws, plans/strategies to address violence against women through an inclusive, participatory process
- Strengthening of data collection on violence against women through improved coordination among different initiatives, including academic research, NGO project, as well as data-collected by ministries of social affairs or health, statistics offices, etc.

Projects can be for a maximum of two years in duration with the requested budget in the range US\$50,000 - \$200,000.

1. Submission deadline: 1 September 2006

Final decisions for Trust Fund grants are made through a highly competitive selection process by an inter-agency project appraisal committee. We regret that given limitations in its resource base, the Trust Fund is generally able to fund less than 10% of the proposals it receives. Trust Fund grantmaking decisions will be announced by **November 2006**.

2. Where to submit proposals:

Proposals should be sent, preferably, by e-mail, but may also be sent by mail or fax to the UNIFEM regional programme office in your region.

For the CEE region (Albania, Bosnia and Herzegovina, Bulgaria, Croatia, Czech Republic, Estonia, Hungary, Latvia, Lithuania, FYR Macedonia, Poland, Romania, Slovakia, Slovenia, Serbia Kosovo, Montenegro, Turkey), please submit proposals to the attention of Raluca Popa at bratislava.unifem@unifem.org

UNIFEM

Grosslingova 35

81109 Bratislava, Slovakia

Fax: +421 2 59 337 171

For CIS region (Armenia, Azerbaijan, Belarus, Georgia, Kazakhstan, Kyrgyzstan, Moldova, Russia, Tajikistan, Turkmenistan, Ukraine, and Uzbekistan), please submit proposals to Gulya Muratalieva at gulya.muratalieva@undp.org

UNIFEM

67 Tole Bi Str.

Almaty, Kazakhstan

Fax: +732 72-582645

3. Who can apply:

Proposals can be submitted by a non-profit organization or jointly by two or more organizations with legal status that fall under any one of the following categories:

- Non-governmental organizations
- National or Local governmental agencies
- Local Associations, Unions, Community-based groups
- Education and research institutions

Priority will be given to proposals that highlight joint initiatives involving multi-stakeholder groups, including collaboration between non-governmental and government organizations.

In cases where two or more organisations submit a proposal, clearly state which organisation represents the applicants and takes legal responsibility for administering and implementing the project.

The Trust Fund will not consider proposals that are:

- Submitted by individuals, or by organizations without legal status
- Requesting funds outside the specified range (\$50,000 – \$200,000)
- Requesting budgets that are unreasonably high for the planned activities or for the capacity of the organization
- For purchase of land or property; or for construction or repair of buildings, including shelters
- Submitted after the deadline for submission

Project proposals must focus on implementation of existing national laws and plans relevant to addressing violence against women. Please attach all official documents that your proposal targets (these could include specific laws, national or sectoral programmes to address violence, sections in action plans or programmes that focus on addressing violence, etc.)

4. Criteria used to select proposals for funding:

Project selection shall be made by a United Nations Inter-agency Project Appraisal Committee, composed of UN organizations and experts on ending violence against women, taking into consideration the following:

- (a) Quality of proposal, ensuring that there is a strong link between the problem to be addressed and the strategies and measurable results anticipated
- (b) Institutional capacity to implement project
- (c) Reflection of multi-stakeholder participation in formulation and implementation
- (d) Partnerships between government organizations and civil society.
- (e) Sustainability, replicability, and potential to demonstrate and document models that can be taken to larger scale.

Proposals that reflect availability of matching funds will be given priority.

Guidelines for proposals submitted to the Trust Fund

Proposals should include the following information and be limited to no more than seven (7) pages, including budget and results framework.

Proposal section	Description
Application Form	All applications must use the Application Form, which can also be found on the UNIFEM CEE web site www.unifem.org
Organizational information (no more than ½ page)	<ul style="list-style-type: none"> - Name of organization - Address - Telephone and fax numbers (with country code) and e-mail address if available - Information on legal status - Goal and mandate of organization - Information on prior work on the issue of violence against women - Qualification of key personnel to implement project - Total annual budget of organization(s) applying <p>In cases of joint submissions by two or more organizations, please:</p> <ol style="list-style-type: none"> 1. Clearly state which organization represents the applicants and takes legal responsibility for administering and implementing project; 2. Provide above information for each organization as an appendix
Justification (no more than 1 page)	<p>Respond to the following questions:</p> <ul style="list-style-type: none"> - What is the opportunity or challenge that the programme is addressing - What data or evidence supports the opportunity or challenge being addressed - This section should relate directly to the objectives/results and strategies being highlighted - What other major projects addressing the same issue are already being undertaken by other agencies/organizations
Results to be achieved (no more than 1 page)	<p>Indicate the concrete immediate and long-term results that the programme will achieve if it is successful. Make these statements measurable and concrete. Indicate who the key target groups will be. The results should be drawn from the results framework below (see example of results framework below)</p>
Strategies (no more than 1 page)	<p>What are the key strategies that the programme will use? Please select from the strategies listed in # 4 of Application Form. For instance, if capacity building is a key strategy, describe how this will be applied. If up-scaling is a key strategy, describe how this will be implemented.</p>
Workplan (no more than 1 page)	<p>List the key project activities, a timeline for undertaking them, and who will be responsible for each</p>
Evaluation (no	Describe what steps will be undertaken to track and measure the

more than ½ page)	extent to which results described have been achieved. The plan should be built on the indicators included in the results framework.
Project Budget (1 page)	<ul style="list-style-type: none"> - Amount of funding requested. If partial funding is being sought from the Trust Fund, please also state the total project budget, and other sources already secured or potential funding. - Budget breakdown. 10% percent of total funding requested must be reserved to cover the cost of an external evaluation. Another 7% should be reserved for organizational capacity building. Please also note that the Trust Fund does not fund administrative costs and overheads such as rent, permanent staff salaries etc. Personnel costs may not exceed 40% of total project budget.
Results framework (1 page)	This framework will include the long-term and immediate results and success indicators for the programme. The example below is offered as an illustration. You may find more examples in the explanatory note on the UNIFEM CEE website www.unifem.sk :

Example of Results Frameworks:

Long-term result: The new law on domestic violence is implemented to end impunity for intimate partner violence (COUNTRY)		
Immediate results	Success indicators	How you will measure
Judges understand the new law and how to ensure that women's human rights are respected under it	<ul style="list-style-type: none"> Judges express less biased attitudes and greater comprehension in relation to the law 	<ul style="list-style-type: none"> Assessments of training conducted Review of case law Other judicial statements related to the law (press, conferences, legal journals, etc.)
Increased numbers of decisions conform to the provisions of the new law on domestic violence	<ul style="list-style-type: none"> Judges' decisions reflect an understanding of the law Numbers of decisions made that result in convictions under the law Reduction in numbers of decisions that reflect discriminatory bias 	<ul style="list-style-type: none"> Review of case law Consultation with relevant EVAW legal experts
University courses and training on jurisprudence incorporate the provisions of the domestic violence law	<ul style="list-style-type: none"> Content of training courses reflect provisions of the domestic violence law 	<ul style="list-style-type: none"> Annual review of content of judicial education curricula

**PROPOSAL FOR FUNDS FROM THE UNITED NATIONS TRUST FUND TO END
VIOLENCE AGAINST WOMEN - 2006**

Before filling out this form, please make sure that you have carefully read the Call for Proposals which contains important information on the criteria for approval.

Enter text in the boxes highlighted grey. Unlimited text can be entered, however please take note of the text limitations for each section. The proposal is limited to no more than seven (7) pages, including budget and results framework.

1. Organizational Information (no more than 1/2 page)

Name of organization:	
Primary contact person:	
Address:	
Telephone:	Fax:
E-Mail:	Website:
Goal, mandate and strategies of the organization:	
Have you previously been granted funds from the UNIFEM Trust Fund to EVAW? Yes <input type="checkbox"/> No <input type="checkbox"/>	
Previous experience on the issue of violence against women:	
Registration and Legal status:	
Total annual budget of organization(s) applying:	
Qualification and experience of key personnel to implement project:	
<i>Note! -Please include the last annual/audit report</i>	
<i>In case of joint proposal, please:</i>	
- <i>provide above listed information about each organization.</i>	
- <i>clearly state which organisation represents the applicants and takes legal responsibility for administering and implementing the project</i>	
-	

2. Justification (no more than 1 page)

Please answer these questions:

A) Why should the project be implemented (the key opportunities and challenges that the project wishes to address)?

B) How does the project lead to change?

C) What data or evidence supports the problem or opportunity that you have identified?

D) What other major projects addressing the same issue are already being undertaken by other agencies/organizations

E) Please attach all official documents that your proposal targets (these could include specific national laws, national or sectoral programmes to address violence, sections in action plans or programmes that focus on addressing violence, etc.)

Note! This section should relate directly to the objectives/results and strategies of the project.

<p>[Start writing here]</p> <p>A)</p> <p>B)</p> <p>C)</p>

3. Objectives to be achieved and target groups (no more than 1 page)

Please answer these questions:

A) What is the overall long term objective, i.e. the larger Development Goal? This usually consists of one or two sentences that are future-oriented and visionary.

B) What are the shorter term objectives, i.e. what does the project hope to achieve with respect to the problem/opportunity you have identified **within the time frame of the project**? This will contribute towards the Development Goal. To be realistic and achievable these are limited to two to four objectives. Objectives need to be **specific** and **measurable**. Please indicate **HOW** you can measure whether your objectives have been met, i.e. what evidence do you need to find out if your project is successful?

C) Who will the key target group(s), partners and other stakeholders be?

A. Long term objective: Development Goal	
<input style="width: 100%; height: 20px;" type="text"/>	
B. Project Objectives:	How can these be measured?
1.	
2.	
3.	
4.	
C. Key target group(s), partners & other stakeholders:	

4. Strategies (no more than 1 page)

A) What are the key strategies or key strategy that the project will use? Please select from the strategies a) Capacity building, b) Advocacy, c) Awareness raising d) Action-oriented Research and Documentation, e) Up-scaling promising practices. Describe how this strategy will be applied.

B) Key methodologies, processes and partnerships being used.

[Start writing here] A) B)

5. Work-plan (no more than 1 page)

List key Project Results and Activities/what will the project actually do to achieve the results and objectives? Develop a clear plan of action to accomplish each specific objective individually. For each activity, Who will be responsible? Where will this take place and When? *Please consider the scope, range and number of activities proposed. Does the organization have the capacity for quality execution of these activities within the time frame of the project?*

Results	What activity	Who	Where	When (Timeframe)

6. Sustainability (if applicable) (no more than ½ page)

How will you ensure the sustainability of the project? Change that occurs as a result of the project should continue beyond the timeframe of the project i.e. it must be sustainable in order to contribute to the larger long-term development goal.

[Start writing here]

7. Monitoring and Evaluation (no more than ½ page)

- A) Describe **what steps will be taken** to ensure that the project is on course/on track? i.e. what will be used to measure **progress toward achieving results (monitoring)**?
- B) By whom and how often will the project be monitored? How will evaluation be undertaken and what tools and framework will be used?

Evaluation tools include such techniques as: before-and-after surveys or questionnaires; focus groups; interviews; before-and-after statistics; participatory workshops; identification of specific products or events [e.g. a law was enacted; commitments were made by public officials; new/improved services were offered.]

- C) How learning from the evaluation process will feed into the next phase of implementation?
- D) How will you measure the extent to which the results have been achieved (evaluation) at end of the project?

[Start writing here]

- A)
- B)
- C)
- D)

Note! - The plan should be built on the indicators included in the results framework.

- **Progress towards expected results needs to be measured against the baseline information that you have identified and have begun to gather from the beginning of your project.**

8. Results Framework

Please fill in a template as shown on the next page. This framework should include the long-term and immediate results and success indicators for the project (see examples provided). Additionally, for clarity, you may include the list of activities that generate the projected results.

9. Attach a Budget (1 page)

Please attach your budget on a separate sheet to this document. Include a **budget breakdown.**

A) What amount of funding is requested?

B) If partial funding is being sought please also state the **total** project budget, **how** the partial funding would fit into the project, other sources already secured and potential funding.

Note!

The following need to be reserved:

a) 10% of the project costs for possible capacity building.

b) 7% of total budget for possible external evaluation and impact assessment.

Please also note that **the Trust Fund does not fund administrative costs and overheads such as rent, permanent staff salaries etc. Personnel costs may not exceed 40% of total project budget.**

Results Framework

Example:

Long-term result: The new law on domestic violence is implemented to end impunity for intimate partner violence (COUNTRY)		
Immediate results	Success indicators	How you will measure
Judges understand the new law and how to ensure that women's human rights are respected under it	<ul style="list-style-type: none"> • Judges express less biased attitudes and greater comprehension in relation to the law 	<ul style="list-style-type: none"> • Assessments of training conducted • Review of case law • Other judicial statements related to the law (press, conferences, legal journals, etc.)
Increased numbers of decisions conform to the provisions of the new law on domestic violence	<ul style="list-style-type: none"> • Judges' decisions reflect an understanding of the law • Numbers of decisions made that result in convictions under the law • Reduction in numbers of decisions that reflect discriminatory bias 	<ul style="list-style-type: none"> • Review of case law • Consultation with relevant EAW legal experts
University courses and training on jurisprudence incorporate the provisions of the domestic violence law	<ul style="list-style-type: none"> • Content of training courses reflect provisions of the domestic violence law 	<ul style="list-style-type: none"> • Annual review of content of judicial education curricula

Results Framework

Long-term results:			
Activities	Immediate Results	Success Indicators	How will you Measure

